

Chaperone Responsibility Agreement

As a chaperone for the Fork Shoals School 5th grade field trip to Washington D.C. on May 17 – 20, 2016, I agree to the following:

- No tobacco products will be brought on the trip including e-cigarettes.
- No alcoholic beverages or illegal substances are allowed.
- Prescription medication should be kept where it is not easily accessible to the students
- I will know where the closest fire exits are in the hotel.
- I will take a selfie of my group each morning, in the clothes that each person will be wearing for the day.
- Students under your care will not be left alone at any time. (If you need a break, please make arrangements with a **teacher**.)
- Chaperones with one or two students will pair up with chaperones who are responsible for 3 students if need or asked.
- No weapons of any kind – including pocket knives or pepper spray
- Chaperones must remain in the hotel room at all times when students are in the room.
- Chaperones are not allowed to be alone with a student that is not their child.
- I will see that all students attempt to call home nightly.
- I will ride with my students on the bus. (Fork Shoals School staff and Cross Country Tours' workers have seating priority.)
- I will follow the bus schedule and arrive/leave on time.
- I will turn in the Chaperone Information Sheet to my student's teacher before the leaving date.
- Only persons that are part of this field trip are permitted to be with our group. Those who are not on the trip list are NOT ALLOWED to meet up with our field trip at ANY TIME.

I understand that failure to comply with these requests could result with me being removed from the trip at my own expense.

Chaperone's Signature

Student's Name

Print Name

Date